



"The unmatched choice for the ultimate experience."

**Open Opportunities
As of August 17, 2010**

For internal transfer requests:

1. Please pick up an Internal Transfer Request Form from Human Resources to complete and obtain your current manager approval.
2. If you have not already done so, please complete an on-line application as follows:
 - a. Holiday Inn: holidayinnkz.com
 - b. Radisson: radissonkz.com
 - c. Wings Stadium: wingsstadium.com

UNIT	LOCATION	POSITIONS AVAILABLE	COMMENTS
Banquets	Radisson Plaza Hotel/ Holiday Inn West	Captain - Able to maintain high standards and expectations of teammates - Self driven, dedicated, and a team motivator - Able to work in a fast-paced environment	Part-time Availability.
	Radisson Plaza Hotel/ Holiday Inn West	Server - Able to anticipate and exceed guest needs - High level of Customer Service - Strong teamwork - Positive attitude	Part-time Availability.
	Holiday Inn West	Set-up Assistant - Able to anticipate and exceed guest needs during high volume events - Heavy lifting required - Strong attention to detail	Only accepting applications at this time.
	Radisson Plaza Hotel & Suites	Steward/Dishwasher - Strong attention to detail and ability to multitask - Positive attitude - Team player a must!	
Banquet Kitchen	Radisson Plaza Hotel & Suites	Steward/Dishwasher - Strong attention to detail and ability to multitask - Positive attitude - Team player a must!	
Old Burdick's Bar and Grill	Radisson Plaza Hotel & Suites	Buffet Attendant - Must have strong communication skills - Attention to detail is a must - Able to work in a fast-paced environment	Must have morning availability.
	Holiday Inn West/ Radisson Plaza Hotel & Suites	Cook - Strong communication skills with Front of house associates - Prior experience in broil and sauté cooking desired - Attention to detail, organized and flexible in schedule hours - Executing demands efficiently in a high volume restaurant	Full and part-time Availability. Morning and evening availability.
	Holiday Inn	Host/Hostess	Full and part-time

	West	<ul style="list-style-type: none"> - Desire to deliver high level of Customer Service - Ability to answer phones, take reservations, etc. (multi-tasking) - Able to create an immediate connection with our guests 	Availability.
Old Burdick's cont.	Radisson Plaza Hotel & Suites	Lead Room Service Attendant <ul style="list-style-type: none"> - Must have a desire to lead other team members - A team player and detail oriented individual - Enjoys exceeding guests' expectations - Must have a positive attitude 	
	Radisson Plaza Hotel & Suites	Room Service Attendant <ul style="list-style-type: none"> - A team player and detail oriented individual - Enjoys exceeding guests expectations - Must have a positive attitude 	Part-time Availability.
	Radisson Plaza Hotel/ Holiday Inn West/Wings	Server <ul style="list-style-type: none"> - Able to anticipate and exceed guest needs in a high volume restaurant - High level of Customer Service - Strong teamwork - Positive attitude 	Part-time Availability. Must have morning availability.
	Radisson Plaza Hotel/ Holiday Inn West	Steward/Dishwasher <ul style="list-style-type: none"> - Strong attention to detail - Ability to multi-task - Positive attitude - Team player a must! 	
Fetzer Center (WMU Campus)	Off-site Catering	Server <ul style="list-style-type: none"> - Able to anticipate and exceed guest needs - High level of Customer Service - Strong teamwork - Positive attitude 	
Front Office	Radisson Plaza Hotel & Suites	Bell Person <ul style="list-style-type: none"> - Quickly able to personalize and anticipate guests' needs - Enjoys cross selling - Must be 21 or older with a clean driving record 	
	Holiday Inn West	Front Desk Associate <ul style="list-style-type: none"> - Able to multi-task effectively while maintaining a positive attitude - Quickly able to personalize and anticipate guests' needs - Enjoys suggestive selling 	
	Radisson Plaza Hotel & Suites	Night Auditor <ul style="list-style-type: none"> - Able to solve guests needs quickly - Enjoys working on a team yet able to work independently - Multi-tasker with a strong attention to detail 	Hours: 10:45pm-7:15am Only accepting applications.
	Holiday Inn West	Team Leader <ul style="list-style-type: none"> - Must possess a desire to lead other team members - Team player with a positive, upbeat attitude and experience in delivering demands efficiently & effectively - A passion for interaction with many guests (internal and external) 	

Housekeeping	Holiday Inn West	Room Attendant <ul style="list-style-type: none"> - Able to successfully multi-task - Great attention to detail - Able to work well under pressure - Strong teamwork 	Part-time Availability.
Idun Spa and Salon	Radisson Plaza Hotel & Suites	Front Desk Associate <ul style="list-style-type: none"> - Good communication and phone skills - Able to multi-task effectively - Professional and organized with great attention to personal detail and impeccable customer service - Office administration skills are a plus 	
KVCC (9 th Street Campus)	Off-site Catering	Cashier <ul style="list-style-type: none"> - Desire to deliver high level of customer service - Effective multi-tasking abilities including answering phones, taking reservations and assisting guests - Able to create an immediate connection with our guests - Strong attention to detail is a must 	
	Off-site Catering	Cook <ul style="list-style-type: none"> - Strong communication skills with team members - Attention to detail - Executing demands efficiently in a high-volume unit 	
	Off-site Catering	Steward/Dishwasher <ul style="list-style-type: none"> - Strong attention to detail and ability to multitask - Positive attitude - Team player a must! 	Full-time Availability.
Safety and Loss Prevention	Radisson Plaza Hotel & Suites	Security Officer <ul style="list-style-type: none"> - Able to rapidly access any situation and come up with a resolution, while remaining calm - Ability to establish genuine relationships with teammates and guests - First Aid, CPR, AED and BBP certified would be a plus - Must be strong in communication and customer service skills - Responsible to protect the employer's property, deter criminal activity, and other problems 	Full-time Availability.
Sofia	Radisson Plaza Hotel & Suites	Designer <ul style="list-style-type: none"> - Enjoys providing the "big welcome" or "sparkle" for guests - Attention to detail - Able to successfully multi-task - Enjoys and is able to be creative, has an "eye" for designing - Can solve problems creatively - A background in art is desirable but not necessary - Must be dependable and a team player 	

Sofia/Rio	Radisson Plaza Hotel & Suites	Sofia/Rio Team Member <ul style="list-style-type: none"> - Enjoys providing a big welcome or sparkle for the guest - Finds it easy to suggestive sell - Multi-tasker and dependable - Flexible availability - Team player and creative 	
Webster's	Radisson Plaza Hotel & Suites	Cook <ul style="list-style-type: none"> - Team player with great attention to detail, must have positive attitude and strong organizational skills - Able to communicate effectively with Front of the House associates - Can execute demands efficiently 	Must be available nights and weekends.
	Radisson Plaza Hotel & Suites	Steward/Dishwasher <ul style="list-style-type: none"> - Strong attention to detail and ability to multitask - Positive attitude and team player a must - Flexible hours 	Must be available nights and weekends.
Wings Stadium	Wings Stadium Event Staff	Concession worker <ul style="list-style-type: none"> - Able to anticipate and exceed guest needs in a high volume concession stand - High level of Customer Service - Strong teamwork - Positive attitude 	Must be available nights and weekends.
	Wings Stadium Event Staff	Ticket Seller <ul style="list-style-type: none"> - Able to multi-task effectively while maintaining a positive attitude - Quickly able to personalize and anticipate guests' needs in a fast-paced environment - Enjoys suggestive selling 	Must be available nights and weekends.
Zazios	Radisson Plaza Hotel & Suites	Cook <ul style="list-style-type: none"> - Attention to detail, organized, positive attitude, team player - Strong communication skills with Front of the House associates - Executing demands efficiently 	Afternoon, evening and weekend availability. Experience preferred.
	Radisson Plaza Hotel & Suites	Host/Hostess <ul style="list-style-type: none"> - Desire to deliver high level of Customer Service - Ability to answer phones, take reservations, etc. (multi-tasking) - Able to create an immediate connection with our guests 	Part-time Availability.
	Radisson Plaza Hotel & Suites	Steward/Dishwasher <ul style="list-style-type: none"> - Strong attention to detail and ability to multitask - Positive attitude - Team player a must! 	Must have afternoon, evening, and weekend availability.
<u>MANAGEMENT</u>			
Banquets	Radisson Plaza Hotel	Manager <ul style="list-style-type: none"> - Able to work in a team atmosphere and want to 	

	& Suites	<p>push the staff to exceed expectations of internal and external guests</p> <ul style="list-style-type: none"> - Will enforce the standards of our company culture (including policies and procedures) - Must be customer focused and inspire the staff 	
Old Burdick's Bar and Grill	Radisson Plaza Hotel & Suites	<p>Manager</p> <ul style="list-style-type: none"> - Leading the staff in high paced environment - Selecting talent and inspiring staff to embrace a high value added mindset for guests - Establish and sustain key, cross functional, customer focused processes - Make recommendations for budgets, profit increase plans and business metrics 	
Catering	Radisson Plaza Hotel & Suites	<p>Convention Services Manager</p> <ul style="list-style-type: none"> - Must be detailed oriented with strong communication skills in order to coordinate convention/catering functions to standards - Must be able to develop long term relationships with new and established catering clients - Strong desire to deliver extraordinary customer service with proven ability to orchestrate the total guest experience for each client - Ability to execute approved strategic catering and convention services plan by identifying profitable opportunities and achieving/ quarterly goals and objectives for year over year profit gains based on increasing customer engagement - Must be able to obtain Catering profit contribution by identifying and selling prospective clients; coordinating catering functions sold; managing the total guest experience for each client; establishing and accomplishing business goals and objectives according to standards - Ability to display leadership skills 	
Catering cont.		<p>Director of Catering</p> <ul style="list-style-type: none"> - Be the leader for Greenleaf Hospitality Group Catering Sales Team and Catering & Convention Services for Radisson Plaza Hotel & Suites, Holiday Inn West, & Events Without Boundaries - Work hand in hand with the Executive Chef and the Director of Banquets on menu development and pricing strategies for all catering sales - Strong passion for driving revenues and guest service. Showcase efforts to motivate sales leaders in driving new business along with challenging our team to up sell all existing groups. Demonstrate ability to create sales incentives and rewards to drive sales. Be the leader in guest service for the team in ensuring all guests are experiencing exceptional service - Passion to drive marketing efforts for GHG Catering. Coordinate with Marketing and Art Department on advertising efforts to increase sales and market presence of GHG Catering - Take ownership monthly forecasting of numbers 	

		<p>as well as the monthly P&Ls within the GHG Catering Department. Will also be responsible for taking ownership of the annual budget process</p> <ul style="list-style-type: none"> - As a Guidance Team Member, be active in the development of hotel leadership group - Must be able to work in a fast-paced environment with demonstrated ability to juggle and prioritize multiple tasks. This role also calls for the ability to work well with all levels of internal management and staff - Sustains World Class Service Quality and Wow Guest Experience by establishing high service quality standards through the team; observing associate/ guest interactions daily; visiting with each guest to ensure guest satisfactions; conducting daily and weekly walk through audits of events to ensure continuing attainment of standards; continuously pushing for more objective measures of customer engagement 	
Engineering	Holiday Inn West	<p>Chief Engineer</p> <ul style="list-style-type: none"> - Provides situational leadership and guidance to all Hotel Division engineers, primarily located at the Holiday Inn West, and support personnel - Multi-dimensional communication is required - Must have high level of interpersonal skills to handle sensitive and confidential situations. Position continually requires demonstrated poise, tact and diplomacy - Must be able to work in a fast-paced ever changing environment; being willing to stretch your skill set and talent levels - Practical experience in technical areas such as HVAC, electrical and/or plumbing 	
Food and Beverage	Radisson Plaza Hotel & Suites	<p>Kitchen Manager</p> <ul style="list-style-type: none"> - Leading talented people in a high volume, fast paced, casual dining restaurant, to achieve profitable return to the owner, world class guest loyalty, high performance culture, and continuously improving talented organization - Increase Kitchen team's effectiveness through implementation of sound business practices, processes, and systems in high-volume arena - Develop cross functional collaboration between all restaurant outlets - Sustains Four Diamond plus service quality and wow guest experience - Establishes & sustains key, cross functional, customer focused processes - Contributes to Radisson Hotel's total effort, maintains professional and technical knowledge - Must be high energy. Must be driven by purpose, mission, values, and has a sense of urgency - Leading and supporting all facets of kitchen operations with an eye towards growth and success 	Only accepting applications at this time.

		<ul style="list-style-type: none"> - Working with the Restaurant General Manager on implementing processes and standards through regular interaction with managers and staff - Ensure proper sanitation - Attention to detail and a team player - Food inventory knowledge and recipe administration 	
Idun Spa and Salon	Radisson Plaza Hotel & Suites	<p>Manager</p> <ul style="list-style-type: none"> - Leading talented people in a fast paced environment, to achieve profitable return to the owner, world class guest loyalty, high performance culture, and continuously improving talented organization - Increase Spa and Salon team's effectiveness through implementation of sound business practices processes and systems in high-volume arena - Develop cross functional collaboration between all other units and outlets - Develop and executes approved business & marketing plan - Builds high value company image - Sustains Four Diamond plus service quality and wow guest experiences - Establishes & sustains key, cross functional, customer focused processes - Establishes and sustains community and industry relationships - Contributes to Radisson Hotel's total effort, maintains professional and technical knowledge - Must be high energy - Must be driven by purpose, mission, values, and has a sense of urgency - Leading and supporting all facets of salon operations with an eye towards growth and success - This position will maintain and monitor inventory levels for retail as well as "back bar" supplies in order to maintain practical inventory levels 	Previous salon experience a plus.
Wings Stadium	Wings Stadium	<p>Building Services Manager</p> <ul style="list-style-type: none"> - Self-motivated, team-focused leader to direct the building services staff - Maintain the high quality of our three ice Surfaces - Mechanical, electrical, HV/AC, plumbing and other general building maintenance needs of the facility - Encompasses all aspects of the leadership role from technical to administrative, employee engagement and more 	Must be flexible with hours worked to include evenings or week-ends
	Wings Stadium	<p>Director of Corporate Sales</p> <ul style="list-style-type: none"> - Self-motivated, energetic, passionate about creating win/win sales opportunity - Fosters coordinated sales efforts with other members of the business community 	Must be able to work evenings and assume game night responsibilities

		<ul style="list-style-type: none"> - Maintains effective relations with representatives of advertisers and user groups - Ability to establish/develop selective selling techniques to meet sales goals - Represents the complex as its primary sales representative both locally and out of town 	
	Wings Stadium	<p>Executive Assistant</p> <ul style="list-style-type: none"> - Value driven, organized, good communication and phone skills - Able to multi-task effectively with thorough knowledge of office practices, procedures and equipment - Professional and organized with great attention to personal detail and impeccable customer service - Computer savvy to create a variety of reports in confidence for the President - Proactive in seeking work and improving efficiency 	
Zazios (Birmingham)	Zazios Birmingham (Southeast Michigan)	<p>Sous Chef</p> <ul style="list-style-type: none"> - Assist Executive Chef with coordination, preparation and evaluation of food quality - Assist Executive Chef with food and labor cost control by utilizing best practices and departmental procedures - Responsibilities for selecting, training, motivating and developing culinary staff - Ensuring proper sanitation, cleanliness and organization of the kitchen in accordance with our own policies and policies and those set forth by the county health department - Creating a positive, professional environment for all staff members to grow and learn in – using listening skills and communication techniques to enhance the presentation and implementation of ideas - Providing administrative support as needed to the Executive Chef - Commitment to team service, that prides on the premiere quality of guest service, standards and perfection - Leading talented people to achieve profitable return to the owner, world class guest loyalty, high performance culture, and continuously improving talent - Increasing Kitchen team’s effectiveness through implementation of sound business practices processes and systems - Leading and supporting all facets of kitchen operations with an eye towards growth and success - Ensuring proper sanitation - Food Inventory knowledge and recipe administration - Ability to talk in front of guests at the Chef’s table and work the Chef’s table in place of the Executive Chef when needed 	

--	--	--	--